SUBSTITUTE SERVICE MAINTENANCE APPLICATION REGISTRATION

QUICK REFERENCE GUIDE

Welcome to the Booking and Electronic Freight Payment online tool! Use the tool to quickly and easily enter your booking numbers, review your pull information and then approve loads for payment.

Getting Started With Your Registration

Go to https://subservice.xpo.com.

Click Registration then Register.

Home About Us Registration Tools	Contract Carriers	Contact Us
Regist	ration Center	
Register Sign up for a password and begin using the site immediately	l It's quick and easy.	
Preferences Keep your information (address, email, etc.) up-to-date here. Lost Password?	\mathcal{D}	MON
No problem! We'll quickly send you an email with your pass	vord.	ANDE
Privacy Policy We value your privacy and have created customer-friendly pri firm commitment to your privacy.	vacy policy to show our	-
Help/Site Info Get help, ask a question, and more.		

XPOLOGISTICS SUBSERVICE CARRIERS

The **New Web Account** screen appears. Here you will be asked to enter general information, such as your Name, Address, Title, and Company.

N	Neb Account - New			
Enter your general information below and click 'Continue' to enter your business accounts.				
First Name	Street			
Last Name A	Additional Street (Colony)			
Title C	City			
Sampany S	State/Province -USA States/Territories- 💌			
Z	IP/Postal Code			
Phone US/Canada 💙 Area Code () Numl	ber Ext			
Fax US/Canada 💙 Area Code () Numl	iber			
Password E	E-mail			
Re-enter Password	Re-enter E-mail			
⊙ English	E-mail Format Preference 💿 HTML 🔿 Text			
Language Preference (*MX site selected pages only)				
We occasionally send informational and promotions	al e-mail updates to our registered users. View our Privacy Policy <u>here</u> .			
I consent to receive such e-mail				
○ I do not wish to receive such e-mail at this time				
	Continue			
Once you are fir	nished, click Continue .			

The Web Account - New SCAC code screen appears.

	Enter your SCAC code and/or any comments in the SCAC and Comments field.
	Web Account - New- SCAC
Please enter your SCAC and any comments, then click Re	egister'.
SCAC and Comments	X
	Register
	Click Register when you are done.

XPOLOGISTICS SUBSERVICE CARRIERS

The next screen you will see is the last screen in the online registration process. Once you confirm your registration by responding to the email generated through The registration process, you will receive a confirmation email with your new username and password.

Once your account has been activated, you will be advised by Email that your profile is ready to be used in the XPO Logistics Contract Carrier website.

Web Account - Pending
For your protection, your web account will NOT be created until you confirm your registration - please check your email now. (If you don't see the email in your regular inbox, please check your junk-mail or SPAM-block folder in the event the email was accidentally mis-routed. If you're not sure where that is, please contact your IT department for more information.) After you confirm, you'll receive an additional email with your new username and password, as well as other useful information.
Thanks for letting us have the opportunity to earn your business!

Thank you for registering. A confirmation email has been sent to you at the email address provided. If this is not your correct email address, you will need to register again with the correct one.

For your protection, your web account will NOT be created until you confirm your registration - please check your email now.

If you don't see the email in your regular inbox, please check your junk-mail or SPAM-block folder in the event the email was accidentally misrouted. If you're not sure where that is, please contact your IT department for more information.

After you confirm, you'll receive an additional email with your new username and password, as well as other useful information.

XPOLOGISTICS SUBSERVICE CARRIERS

If you do not receive the confirmation email within a few minutes, please send us an email or call us for Technical Support at **(800) 755-2728.**

Dear Carrier,	-
Thank you for registering. For your protection, your web account will NOT be created until you confirm your registration. This registration will expire in seven (7) days if you do not confirm. There are two ways to confirm your registration:	
1) Click on this link:	
Confirm your registration NOTE: Please only click once! (It takes a moment for the page to load.)	
or	
2) Copy it into your browser's Address bar:	
NOTE: Please only click once! (It takes a moment for the page to load.)	
NOTE: This email is computer-generated, responding to this email will NOT confirm your registration. For technical support only - (not to confirm!) - please email us or call (800) 755-2728.	
After you confirm, you'll receive an email with your new username and password, as well as other useful information.	
Thanks for letting us have the opportunity to earn your business!	
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If you have any questions, comments or concerns please call XPO Logistics at 800-421-3962.